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📍 Lebanon, Metn, Zalqa

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Education

BACHELOR DEGREE IN
BUSINESS ADMINISTRATION
Holy Spirit University of Kaslik, 2014

LEBANESE BACCALAUREATE IN
SOCIOLOGY & ECONOMY
Collège des Frères Mont La Salle, 2010

Certifications & Courses

- Passed LACPA Audit Exam
- ISO 19011:2018
- QMS IRCA Lead Auditor
- Internal QMS
- ISO 9001:2015
- Google Marketing Fundamentals
- Visual Dolphin Accounting Software
- Boot Camp with Amideast
- PMP & DiplFR Preparation Course

Languages

Fluent in English - French - Arabic

rich.ws

Digital & Web Systems Skills

- Domain Names Management
- Domain, Email & Cloud Infrastructure
- WordPress Hosting Management
- Theme, Plugin & Code Integration
- Content & Media Integration
- eCommerce Integration
- Social Media Integration
- Payment & Shipping Integration
- SEO Analysis & Integration
- CRM & POS Advanced Solutions
- iOS & Android App Mirroring & Testing
- App Store & Google Play Publishing

Consultancy Skills

- META Marketing & Advertising
- Trademark Search & Registration
- Project Planning & Execution
- Windows & OS Literate
- MS Office Suite
- Enterprise CRM & POS Integration
- Internal & External Audit
- Adobe Illustrator & Photoshop
- Auditing & Accounting Tools

Rachid H. Hatem

Business & Technology Consultant
Quality & Internal Audit Specialist

Multidisciplinary Business Consultant and Lead Auditor with over 10 years of cross-functional experience across Quality Management Systems (ISO 9001/19011), Internal & Financial Audits, and Digital/ERP Solutions Integration. Proven expertise in streamlining business processes, risk management, and project execution. Trilingual (English, French, Arabic) and seeking to leverage combined audit rigor and technology expertise in professional advisory and consulting.

Digital Portfolio

lugano-leb.com

k-9village.com

hatemauditfirm.com

daralazrak.com

soteg.co

3jmobile.co

daccachegreenline.com

chloekhalife.com

cruisecarrentals.com

chamoungroup.co

ovendors.com

fixnroll.com

cell-expert.com

globusgro.com

panoplus.co

koudourat.org

armeniangenocides.com

floramagicbooks.com

rich.ws

skincruix.com

www.globusgro.com | www.hatemauditfirm.com

Experience

I. Business & Technology Consultant

Globus Gro - June 2016 till Present

- Project Development & Execution
- Deployed Scalable Digital & Web Solutions
- Integrated Frontend & Backend Solutions
- SEO, Analytics & Social Media Integration
- Managed Hosting & Scheduled Backups
- Project Design & Functionality Audit
- eCommerce & Tools Integration
- Digital Marketing & Advertising
- Integrated & Tested Mirrored Apps
- Published iOS & Android Apps

II. Internal & External Audit Manager

Hatem Audit Firm - June 2011 to May 2016

- Financial Reporting
- Financial & Forensic Audit
- Ministry of Economy Compliance Reviews
- Market Analysis & Feasibility Study
- CRM Solution Integration
- ISO File Preparation
- Conducted Quality Internal Audit
- Internal Controls & Governance Framework